

FS4U – Finding Scholarships for You

Florida State University's Portal to Foundation Scholarships

Students Missing Emails or Data

Effective Date: 7/8/2019

Some students are experiencing issues applying to scholarships in FS4U. In most cases, these are incoming students who have not completed steps in their admission or registration process. As a result, these students show up with missing data and/or no FSU-issued email. To better understand how we can help these students, it's important to be aware of the overall process a student goes through from the initial application to orientation and class registration.

As early as August, students for the following fall term may apply to FSU. Freshman have until November 1st to apply for an admission decision by the end of January. Transfer and graduate students receive admission decisions on a rolling basis; that timing is dependent upon review by the academic department and central admissions.

Once an application is received, a unique EMPLID is assigned to each student. It's at this point that students have the ability to login and apply to the General Application since FS4U has enabled the single sign-on process that allows them to login with their FSU credentials. Prospective students may have access to the system without a valid FSU email or the applicable student data.

Within 24 hours of a decision being released, Information Technology Services will send a notification to each admitted student asking that they claim their FSUID and associated email account. Admitted freshman and transfer students must do this before they can register for orientation. While graduate students do not have an orientation, they must still claim their FSUID before they can register for classes once their registration window opens. The FSU email will replace their personal email in FS4U when the admitted student claims their FSUID.

Freshman admits must make a college decision by May 1st. They will need to pay their deposit and register for orientation to confirm their intent to enroll at FSU. Admitted transfer and graduate students do not have a set deadline to confirm their enrollment plans.

A week before an orientation session (registration window for graduate students), the Office of Admissions will matriculate all students associated with that session (window) which releases their student data for import into FS4U. Some information may be incomplete as data collection is dependent upon class registration and other student activity. Most freshman and transfer orientations for the fall semester take place during the summer, but some may not occur until a week before the start of the term (visit <https://dos.fsu.edu/newnole/orientation/orientation-dates/> for more information). Freshman and transfer students can register for classes during the last afternoon of their orientation, but some may take until drop/add before they register for classes.

Each student's situation may be different and in some cases their enrollment data may not be available until the semester has already started. Please work with your students to understand their situation. Issues with your students' information should only be directed to the Registrar after all application and registration steps are completed.

FS4U System Message

If you are experiencing issues with your application, such as missing student data or the inability to apply to a scholarship, please contact the Opportunity Administrator of the academic unit offering the scholarship. A list of contacts by academic unit is available [here](#).