



FLORIDA STATE UNIVERSITY FOUNDATION

From: Holly Newell, FSU Foundation Chief Financial Officer
Date: September 18, 2018
Subject: **AcademicWorks Project Update**

In early May we announced that the Foundation would be working collaboratively with Enterprise Resource Planning, Office of Financial Aid, Student Business Services and our academic units to implement AcademicWorks campus-wide this fall. We wanted to provide you with an update on the project since our last communication to keep you informed of the progress as well as notify you on what you can expect in the coming months.

We are pleased to report that we have created a general application and identified the student data that will be imported and used to assist in qualifying students from Campus Solutions. Our next step is to set up the funds and the scholarship qualification criteria within the system. Once this process has been completed, we will be reaching out to each academic unit to identify staff we should be working with to review this information during the implementation process and determine departmental employees who will need access to the system.

On-site training for our departmental users has been scheduled for Tuesday, December 4th and Wednesday, December 5th. Multiple sessions will be offered where consultants from AcademicWorks will provide training to new users on their roles within the system and be available to answer any additional questions you may have. Details concerning the training sessions offered as well as how to register will be forthcoming.

Our goal is to ensure that all scholarships awarded for the 2019-20 academic year will be administered within the new system. Should you have any questions throughout this process, please feel free to contact me.