

Florida State University Foundation

Request to Change Decision on Spending Distribution to an Endowed Fund

I hereby submit a formal request to change the previous decision made regarding the spending distribution on the endowed fund listed below. I understand that this change will take place on the date the next spending distributions are made.

Note: An individual form must be completed for each fund that requires change.

Fund # _____ Fund Name: _____

Previous Spending Decision: _____

Updated Spending Decision: _____

Justification for Request:

Submitted by:

College Dean or University Officer (sign and print name)

Date

Approved by:

Florida State University Provost (or designee)

Date

Chief Financial Officer of FSU Foundation (or designee)

Date