



THE FLORIDA STATE UNIVERSITY
FOUNDATION

Disbursement Office
2010 Levy Avenue, Building B, Suite 300 PO
Box 3062739
Tallahassee, FL 32306-2739
Phone: (850) 644-1590 Fax: (850) 644-3103
www.foundation.fsu.edu

Direct Deposit Authorization Form

To sign up for Direct Deposit, complete this form in its entirety. Return completed form to the FSU

Foundation Disbursement Office.

Check One:

- Employee** FSU EMPLID _____
 Vendor TIN or Last 4 of SSN _____

Name _____

Address _____

City: _____ State: _____ Zip Code: _____

Contact Number or E-mail: _____

I hereby authorize Florida State University Foundation Disbursement Office to deposit funds into the account indicated below. This authority is to remain in full force and effective until Florida State University Foundation Disbursement Office receives written notice from me to terminate the direct deposit, allowing a reasonable amount of time for Florida State University Foundation Disbursement Office and the financial institution to act. I accept responsibility for notifying Florida State University Foundation Disbursement Office of any changes to my account status.

Bank (Financial Institution): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Please enter account numbers **EXACTLY** as they need to appear.

Receiver's 9-Digit Routing Number _____

Receiver's Account Number: _____

Signature

Date